Page 1



## Harris-Stowe State University Distinguished Alumni Nominations

## 2015 Distinguished Alumni Award

The Distinguished Alumni Award, which is jointly sponsored by the HSSU Alumni Association, is an honor bestowed upon a former student of Harris-Stowe State University. It recognizes those former students who have made significant contributions to society and whose accomplishments and careers have brought distinction to Harris-Stowe and its Alumni Association after their graduation. The award recognizes University alumni who have made significant contributions to society and whose accomplishments, affiliations and careers have honored the legacy of excellence at the University.

Nominations for the 2015 Distinguished Alumni Award will be accepted until December 1, 2014.

### **Submit Nomination**

Submit nomination to HGA Room 110 or via fax to (314) 340-3575.

### Award Criteria

# Harris-Stowe State University and the HSSU Alumni Association Distinguished Alumni Award

HSSU is proud of its graduates, many of whom have demonstrated greatness in their professional endeavors. Harris-Stowe State University and its predecessor institutions have developed leaders in many fields. Numerous alumni have gained unique distinction through success in their professions, service to the University and contributions to their communities.

#### **Eligible Nominees**

Eligible nominees will have been enrolled in a regular course of study at Harris-Stowe State University or one of its predecessor institutions. Former students employed by the University, current board members of the Alumni Association, the university or the Harris-Stowe Foundation are not eligible during their term of service. Former students may be nominated posthumously. These awards are given for outstanding achievement and no compromises diminishing the significance of the awards will be made.

#### Method of Nomination

Nominations may be made for a Distinguished Alumni Award by any of the following individuals or groups:

- Any member of the Alumni Association;
- Any member of the University administration, faculty or staff;

Page 2

- Any member of an affiliate or support organization of the University;
- Any Harris-Stowe former student;
- Any friend of Harris-Stowe.

### Nominations will be accepted using the following guidelines:

- 1. Complete the award nomination form and submit to HGA Room 110, or via fax to (314) 340-3575.
- 2. All required items listed below must be submitted with the completed award nomination form. Anyone who does not follow/submit the requirements will not be considered. In addition to completing and submitting the award nomination form (**required**), nominators are encouraged to provide supporting items that further promote the nominee. Such items include, but are not limited to:
  - Letter of nomination written by the nominator (required);
  - Three letters of support from non-family members that specifically address the criteria (required);
  - The nominated individual must be an active member of the Alumni Association (required);
  - Current professional biography, resume or curriculum vitae for the individual (required);
  - Professional photo no snapshots or candids will be accepted (required);
  - Newspaper and magazine articles;
  - Personal stories;
  - Award or certificates of achievement;
  - Other items of interest.
- 3. One nomination per individual will be considered and two final awardees will be selected.
- 4. Nomination forms are only valid for the current year. If an individual is not selected for the award, his or her award nomination form may be resubmitted by the original or other appropriate nominator for consideration in a subsequent year.
- 5. No limitation will be placed on the total number of nominations accepted for consideration.
- 6. The name of the nominator will not be disclosed.

- Page 3
- 7. The University president, the HSSU Foundation President, the Alumni Association President and members of the Board of Regents, may not nominate an individual, or provide letters of support.

For additional information, contact:

Darius Chapman, HSSU Alumni President, <u>ChapmanD@stlouiscity.com</u>; or Courtney McCall, Associate Vice President of University Relations, <u>McCallC@hssu.edu</u>.